



JICA Alumni Association of Bangladesh

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Ref: JAAB/Minutes/

Date:

Subject : Minutes of the 4th Meeting of Executive Committee held on 10.06.2018.

Chair : Dr. Md. Mozammel Haque Khan, President, JAAB

Venue : Meeting room of the Ministry of Public Administration, Bangladesh Secretariat, Dhaka

The 4th Meeting of the Executive Committee was held on 10th June 2018 presided over by Dr. Md. Mozammel Haque Khan, President, JICA Alumni Association of Bangladesh (JAAB). List of Participants is shown as annexure-1. Agenda of the meeting were as follows:

Agenda:

1. Approval of minutes of the last meeting of Executive Committee.
2. Discussion on Installation Ceremony & Observation of Bengali New Year Celebration 1425.
3. Miscellaneous.

Discussion and Decision:

The President of JICA Alumni Association welcomed the members of the Executive Committee and thanked them for attending the meeting in the month of holy Ramadan. He requested General Secretary Engr. Syed Mahfuz Ahmad PEng to present according to agenda wise. Accordingly he presented and the following decisions have been taken:

SI No.	Agenda/issue	Discussion	Decisions	Responsibility
1.	Approval of minutes of the previous meeting.	The minutes of the last meeting was readout and as there was no change it was confirmed.	The minutes of the last meeting was confirmed.	General Secretary
2.	Discussion on Installation Ceremony & Observation of Bengali New Year Celebration 1425	General Secretary informed that detailed income and expenditure of the installation ceremony has been given to all the members present. He mentioned that the total income of Tk 43,13,400.00 including committed advertisement of TK 16,70,000.00. Besides the Celebrity Hall rent (TK 6,50,000) of BCIC was given free to JAAB by the Ministry of Housing & Public Works. Committee appreciated the generas support of the ministry. The expenditure against activities of JAAB & JICA Video Presentation (12 minutes), Stage, BICC Venue-Gate, Red Carpet, Sound & Light, Presentation of total program in two big LED Screen, Video & Still photography of the total program, Banner etc. was borne by Shah Cement ltd. The total expenditure was Tk. 21,94,794.00.	1. The income and expenditure statement was approved in the meeting. 2. the Lessons learnt from the program will be followed in future committee with observed. An appreciation letter will be sent to honorable secretary, MoHP for the support.	

SI No.	Agenda/issue	Discussion	Decisions	Responsibility
		President requested all the concerned members to take initiative to collect the money against the advertisement. President welcomed all the members present to give their opinion on the program. Everybody expressed their great satisfaction about the successful completion program. Some members pointed out same observations as well. Finally Honorable President expressed his views satisfaction on the installation ceremony and wished to implement more better program in the days to come. He then requested all to enjoy the Iftar after offering Munajat.		

As there was no other issue for discussion, the meeting was concluded by the President with thanks.

(Dr. Md. Mozammel Haque Khan)
President
JICA Alumni Association of Bangladesh.

Distribution:

Mr./Ms. (All Executive Committee Members).

(Engr. Syed Mahfuz Ahmad PEng)
General Secretary
JICA Alumni Association of Bangladesh.